



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		RAMPURHAT COLLEGE
Name of the head of the Institution		Dr. Susanta Kumar Bardhan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09434945037
Mobile no.		7602216877
Registered Email		principal.rampurhatcollege@gmail.com
Alternate Email		iqac.rphc@gmail.com
Address		Rampurhat College, Dakbangla Para, P.O.: Rampurhat, Dist.: Birbhum, PIN: 731 224
City/Town		Rampurhat
State/UT		West Bengal
Pincode		731224

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Prabal Kumar Sinha
Phone no/Alternate Phone no.	09434220873
Mobile no.	9434220873
Registered Email	principal.rampurhatcollege@gmail.com
Alternate Email	iqac.rphc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.rampurhatcollege.in/images/uploads/RphC%20AQAR_%202018-19_Submitted.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rampurhatcollege.in/images/uploads/Academic%20Calendar%202019-20%20_%20signed.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.1	2007	31-Mar-2007	30-Mar-2012

6. Date of Establishment of IQAC	04-Apr-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rampurhat College	NSS	The University of Burdwan	2019 365	8000
Rampurhat College	AISHE	AISHE	2019 365	12000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	1
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
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Upload the minutes of meeting and action taken report	No Files Uploaded !!!
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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- 12. Significant contributions made by IQAC during the current year(maximum five bullets)**
- New General course in Computer Science started from 201920 academic session.
 - Work started for new auditorium building

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Proposal to construct new auditorium in the college	First phase of construction of auditorium building was done.

To increase number of bench and chair for use in different classrooms	New wooden bench and chair was made.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	26-Apr-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	29-Jun-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution has no integrated Management Information System though, the process of admission, accounting, salary, student's scholarships, examination notification etc. are partially done through online. The admission procedure is conducted entirely through online. In the admission procedure, the student applicants are enabled to fill in the application form and pay their admission fees through online. Selection of candidates is done based on an index factor calculated by the respective departments. Students are also selected in the Reserved Category as per government rule to ensure their chances of admission. This list is attached separately to ensure chances for them in Higher Education. The subjectwise and categorywise students' lists are published on line on the basis of merit. Data required by the affiliating University is sent online based on the information drawn from the Application Forms for admission. Student information is available on the website. Information is disseminated</p>
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through college website, social media network to stakeholders. Student information is available on the website. Information is disseminated through college website, social media network to stakeholders. Students and employees are informed about college events through SMS, social media network and verbally through meetings. The finance and accounting section of the college is fully computerized and salary is circulated through online transaction in accordance with the HRMS of State Govt. Staff salary notification and generation of salary slips is done online. Finance Accounting MIS transaction with bank is conducted online. Staff salary notification and generation of salary slips is done online. Students evaluate teachers through TAQ (Teaching Assessment Questionnaire) and outcome are evaluated, analyzed and computed. Likewise evaluation by parents is also available.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution abides by the syllabus framed by the affiliating University and has little freedom in designing curriculum. However, it takes utmost care for proper implementation of the curriculum. The affiliating University conducts workshops and meetings inviting teachers from all affiliated colleges to participate in the process of updating, revising and designing courses. The senior faculty members from each department of the college take part in this process and communicate their opinions and suggestions for effective execution of the curricula. The college ensures the dissemination of higher education and culture by providing ample scope for the study of multiple disciplines. While drawing its pool of students mainly from the adjacent rural areas inhabited by lower income groups, the college has taken utmost care to provide these students good opportunities of studying Postgraduate courses both in regular and distant modes in various disciplines. The college provided 22 courses of UG and PG during the year. The 18 disciplines of Arts, Science and Commerce streams are Bengali, English, Political Science, Philosophy, History, Sanskrit, Economics, Education, Music, Geography, Physical Education (only General course), Physics, Chemistry, Mathematics, Botany, Zoology, Accountancy and Computer Science (Only General course). The course in Computer Science has been introduced from this year. Introduction of these new disciplines enriched the diversity of curriculum of this institution. The cross-cutting issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics are already incorporated by the affiliating University (The University of Burdwan) in the present college curriculum. Gender awareness programmes have been a part of this curriculum. The Undergraduate syllabi of English, Sanskrit,

History, Political Science and Philosophy include issues related to Gender and Human Rights. The syllabi of Botany, Zoology, and Geography focus on climate change and environmental issues. In December 2019 the Department of Zoology has set up 'Hamilton Museum of Freshwater Fishes' with 80 different species of indigenous freshwater fish collected from different rivers, tanks and ponds of Birbhum. Students and Faculties of the department worked with patience and labour to establish this museum. The library automation process that has been started since 2016-2017 with the help of Koha LMS is functioning quite well. The membership of Inflight N-List taken by the college provide enough academic facilities to the Undergraduate and Postgraduate learners and teaching faculties by giving access to books and journals from the college library and other e-resources. In December 2019 the college library has introduced the 'Digital Repository of Previous Year Question Papers' in DSpace 6.3 on Ubuntu 18.04. Presently it is accessible in college campus LAN, whereby students, faculties and staff members are benefited. The NSS wing of the college organizes awareness camps on Dengue in adjacent urban and rural localities and arranges blood donation camps in association with Rampurhat General Hospital.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Computer Science General (COMPG)	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Computer Science (UG)	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	2676
BSc	Geography	44

BSc	Botany	33
BSc	Zoology	32
BA	Education	15
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is obtained on the institutional curriculum, classes and on the general conduct of college-administration from students of final semester in a blended mode. It is partly obtained through a questionnaire given by the college before they collect their final mark-sheet and leave this institution and it is also received via online through a feedback portal generated by the institution in college website. These feedbacks are then analyzed by members of the college administration along with a body of non-teaching and teaching staff. Suggestions given by the students are often implemented from next session for the benefit of subsequent batches of students. Moreover, several teachers of various departments of the college, being members of UGBS and PGBS of the affiliating University (the University of Burdwan) provide concrete suggestions on designing and development of the curriculum. Faculties from the Department of Philosophy, History, Political Science, and English gave several suggestions for modification of their respective syllabi. Teacher of the college also give their feedback on the syllabus, facilities in the departments and college overall. Their feedbacks are analysed by the administration of the college. Proper measures are taken to resolve the issues relating to problems regarding teaching-learning. Administration took necessary steps for purchase of books and equipments as and when required.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	5260	86	70	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
86	24	5	6	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution arranged some tutorial classes within its class-routine, where the teachers of all subjects interact with their respective students regarding the improvement of their studies and advise on their career planning. A continuous evaluation system is conducted in all courses and all subjects, including the pre-examination tests before the final University examinations of B.A., B.Sc. and B. Com. The teachers act as the guides of the students very willingly and impart advices in academic mentoring and personal help. Help by both college and teachers are availed of by parents as well, depending upon the gravity of the need. In this way the college has incorporated personal counselling mechanism into Students Mentoring System.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5346	86	1:62

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	53	10	10	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution under CBCS made internal evaluation mandatory and internal evaluation is conducted twice within the duration of a semester. Besides, continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Routine tests are conducted to recapitulate different topics from the syllabi. Remedial instruction is disseminated subject-wise to slow learners and challenged students. The college enables students via university to apply for re-evaluation of University answer scripts. Teachers of all subjects take initiatives in explaining how students' writing skills can be improved in forthcoming examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar of the college along with the holiday list is prepared in coordination with the University curriculum. The college authority also incorporates some interactive and innovative programmes into it both at the faculty and student level. Each member of the staff and student community can access the copy of the academic calendar from the college website so that they could plan for the activities. Detailed schedules with dates are given for pre-University Examination Tests. Students prepare for these examinations accordingly. The academic calendar also includes a number of academic programmes, awareness programmes and students activities keeping in mind the quality enhancement of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rampurhatcollege.in/course_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rampurhatcollege.in/images/uploads/2019-20_202.7.1_20signed.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	2
Education	1
English	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	27	14	4
Presented papers	1	6	0	1
Resource persons	0	1	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit of Rampurhat Sub-divisional correction home	Bengali department, Rampurhat College	3	22
Red ribbon club	NSS	2	130
Distribution of vegetable seeds for backyard nutritional garden at Gobindapur, P.O.: Joykrishnapur, Birbhum (23-9-2019)	Botany department	3	21
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Kanyashree	Rampurhat College secured the 1st position among all the colleges of the Birbhum district.	Govt. of West Bengal	649
Division Level Youth Parliament competition held on	1st prize	Department of Parliamentary Affairs, Govt. of	14

14-12-2019		W.B.	
Division Level Youth Parliament competition held on 14-12-2019 (Quiz competition)	Rs. 1.40 lac	Department of Parliamentary Affairs, Govt. of W.B.	14
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research collaboration	Department of Physics	Kohima Science College (MHRD project)	365
Faculty exchange	Rampurhat College and H.B. College, Nalhati	College fund	1095
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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48	48.3
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	16.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34841	3032056	52	20920	34893	3052976
Reference Books	1291	431232	2	1880	1293	433112
Journals	666	30315	110	16180	776	46495
Weeding (hard & soft)	1475	23921	0	0	1475	23921
Others (specify)	199	34373	13	3619	212	37992
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	49	0	49	0	0	15	34	100	0
Added	0	0	0	0	0	0	0	0	0
Total	49	0	49	0	0	15	34	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14	1402632	10	889591

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is equipped with a considerable number of computers with internet connections in different locations like office, laboratories libraries and departments. The academic support facilities like library and the sports ground are available not only to students but also to other stakeholders with prior permission from the authority. The physical facilities of the institution including laboratories, classrooms and computers are made available to students. In certain disciplines such as Physics, Chemistry, Mathematics, Botany, Zoology and Geography the students are introduced into a laboratory curriculum. Students are charged a nominal fee for laboratory expenses at the time of admission. A specific amount of money is allocated for the maintenance of laboratories and classrooms which is part of the teaching-learning process. The classroom boards and furniture facilities are regularly utilized by students but sometimes it is also available for the governmental and non-governmental organizations for conducting the examinations like SET, WBSSC and so on. Accession to library is permitted through the deposit of nominal caution money. The cleaning of the library through fumigation is frequently done by the cleaning staff. The maintenance of the classroom, laboratories and college library are done on regular basis by non-teaching staff and also by students of NSS. The college website is regularly maintained and updated. Maintenance of computers and accessories, generators, water purifiers, CCTV, biometric machine are done on regular basis.

http://www.rampurhatcollege.in/images/uploads/2019-20_%204.4.2_%20signed.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bur	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	BA General	Physical Education	Kalyani University	B.P.Ed.
2020	1	BA General	Physical Education	Jadavpur University	B.P.Ed.

2020	1	BA General	Physical Education	Burdwan University	B.P.Ed.
2020	6	B.Sc. Honours	Zoology	Burwan University Presidency University V iswa-bharati	M. Sc.
2020	2	B.Com Honours	Commerce	Burdwan University	M. Com
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' welcome	College	5346
Teachers Day	College	5346
One day programme on 'Ground Water Management Budgetting'	Rampurhat block level	200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In this year student council election was not held as per direction from the state government. So, no official student council was present during this year. But, the students of the college are very active and responsible for all student activities throughout the year, which includes Fresher's Welcome, College Social and Annual Sports Meet of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In addition to different statutory bodies like GB and Teachers' Council the college has formed different GB approved sub-committees, which help the college administration to function smoothly. For example, though the online admission process is in full swing since 2011, the Admission Sub-committee of the institution counsels prospective candidates for admission at the time of registration. The Admissions Committee (for admissions) involves all members of the staff who work together at different levels. Development Advisory Committee (for financial planning and implementation) involves the participation of teachers and non-teaching staff. Every grant to the college is discussed in this Board and is forwarded to GB for further consideration. Budgets for each department at the beginning of the academic year also form part of the discussions. The Library sub-committee prepares and plans for the purchase of books and subscription of journals with faculties of individual departments. Non-teaching staff are included in different committees constituted through the proposal of teachers' council and approved by G. B. The college administration follows participative management which is reflected through the participation of all stakeholder in different committees including the GB, which involved representatives members from teachers, non-teaching staff, Student Council along with Government and University nominated persons. There is a Development Advisory Committee with members from teaching faculties, architects, engineers, contractors and office staff who plan for the infrastructural extension and modification of college buildings and the maintenance of the entire campus. Besides experienced teachers and non-teaching staff are invited as invitee members in different sub-committees including IQAC who enrich the institutional governance with their valuable advices.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Classes are taken mainly through lecture method using blackboard, demonstration. Apart from this group discussion, student seminar improve the skill of expression of the students. Workshops, students' seminars, regular use of ICT in classrooms contribute to the enhancement of Teaching-Learning. In this academic session during the even semesters the whole world suffered

from the COVID-19 pandemic. The teaching learning method had to suddenly shift from offline to online mode. Classes had to arrange through Google Meet and other online platform.

Examination and Evaluation

Since the implementation of CBCS system it has been compulsory for the institution to conduct internal assessment in each of the courses. All year round evaluation through class tests, tutorials, students' seminars/presentations keeps the students in touch with their subject. It also enhances and helps students grow in confidence for University examinations. Parent-teacher meetings are conducted for students who have low attendance and are those who have not performed well in college. The end even-semester examination was held online due to COVID-19 situation.

Research and Development

Though there is no specific Research Cell as such, the institution arranges programmes and presentations on regular basis to broaden the academic perspectives through presentations of research done by students and faculties. IQAC motivates the teachers to apply for research projects. Department of Physics is conducting a collaborative research project with Kohima Science College on atmospheric science since 2017. Membership of Inflibnet N-List taken by the college provide enough academic facilities to Undergraduate and Postgraduate learners and teaching faculties by giving access to books and journals from college library and other e-resources. In December 2019 the Department of Zoology has set up 'Hamilton Museum of Freshwater Fishes' with 80 different species of indigenous freshwater fish collected from different rivers, tanks and ponds of Birbhum. Students and Faculties of the department worked with patience and labour to establish this museum. Several research papers were published on this topic from this department in esteemed international journals during this tenure.

Curriculum Development

CBCS is implemented from 2017 is working well. Curriculum is set by the affiliating University (University of Burdwan) and is followed by the institution. The college does not have any direct role in developing the

curriculum. Suggestions from the college faculties who are members of University UGBS and PGBS were forwarded to the Syllabus Modification Workshop in the University of Burdwan. Academic mentoring of students is done by the teachers.

Library, ICT and Physical Infrastructure / Instrumentation

The automation process is working well with the help of Koha ILMS. Barcode was attached to the books in the library. In December 2019 the college library has introduced the 'Digital Repository of Previous Year Question Papers' in DSpace 6.3 on Ubuntu 18.04. Presently it is accessible in college campus LAN, whereby students, faculties and staff members are benefited. Some teacher use projectors in the classroom. Internet connection is provided in the library. Student can access internet and INFLIBNET in the library reading room.

Human Resource Management

Teachers are provided 'duty leave' for academic upliftment through participation in orientation programmes, refresher courses, seminars etc. Different sub-committees are formed for different work of the college. Different teachers and Non-teaching staffs involve themselves in these committees as per their competency in the respective fields. Study Tours and Field Studies are conducted in several departments to enhance students' motivation in the curriculum. Students involve themselves in the NSS unit.

Admission of Students

The procedure for online admissions was refined. The entire admission procedure was speeded up. Students' admission is conducted strictly on the basis of merit. All information regarding admission is displayed in the college website. During admission reservation policy as per Govt. rules are strictly adhered to. If any applicant faces any difficulty in the online process, a helpline phone number is provided for the resolution. Applicant can pay the admission fees online through the admission portal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Student admission is done through online mode on the basis of merit list.

	<p>There is a dedicated student helpline phone number. The Library welcomes students for reference and study. Financially challenged students receive scholarships under various schemes of the W.B. Govt. as well as Central Government. Students can access health service through Students' Health Home.</p>
Examination	<p>In the TC meeting a resolution is taken that, teachers will rotationally act in coordination with each other, as assistant supervisors and thereby ensure the smooth conduct of University examinations. Duty list of the invigilators are also informed to the teachers and non-teaching staff through respective whatsapp group.</p>
Planning and Development	<p>There is a Development Advisory Committee with members from teaching faculties, architects, engineers, contractors and office staff who plan for the infrastructural extension and modification of college buildings and the maintenance of the entire campus. The Purchase sub-committee, comprising of teachers, non-teaching staff, discusses financial matters regarding as to plan. E-tender is called for infrastructural extension and purchasing of different items.</p>
Administration	<p>The college website displays announcements and notices before admission, and it also contains reports of recent events conducted by students. Most of the Accounts documentation is digitally maintained including the salary of the employees. Student information regarding their registration details and information of scholarship are digitally maintained and co-ordinated. There are several whatsapp groups through which teachers can communicate to the students and with themselves. Biometric attendance for all teachers and non-teaching staffs has been introduced.</p>
Finance and Accounts	<p>All accounts and financial transaction are kept and performed through computerized management system. Salary of the employees are claimed from the Government and disbursed to the employees through online mode. Students can pay the admission fees through the college portal through Debit Card, Credit Card, Netbanking, UPI etc through PayU money gateway.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	8	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College supports the teacher for career advancement. Teacher council also helps the teachers in their financial crisis.	Ex-gratia for casual non-teaching staff from college fund.	The college takes outmost care to implement all the Govt. and non-Govt. welfare schemes for students such as Kanyashree, Swami Vivekananda Merit Cum Means, Scholarship for minority, SC, ST, OBC students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution regularly perform internal and external audit. The external /

statutory audit is carried out by a Government auditor appointed by the DPI (The Director of Public Instructions) under Department of Higher Education, Government of West Bengal. This audit has been done up to date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	G.B. and Teachers' Council
Administrative	Yes	D.P.I. approved agency	Yes	G.B.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parents are contacted as and when required for discussion about students' progress. ? Parents are invited in the annual sports meet and during the Annual College Social function. ? Suggestions from parents are received very often for resolving any academic difficulty of the students.
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6.5.3 – Development programmes for support staff (at least three)

? Thrift fund for financial assistance during crisis period, ? Workshop and seminars for keeping them updated, ? Rest room for support staff in case of illness during working hour.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Initiatives are taken for a green campus and the use of solar electricity. ? Initiative taken for introduction of new course in Computer Science. ? Initiative has been to construct new auditorium building.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution's power requirements are partially met by the solar panel of 20 KW power installed on 27.03.2017 with the help of Government of West Bengal. This is a major achievement towards our mother Earth. The college maintains a green and clean campus. It also takes initiative of planting trees under the initiative of NSS. These acts of environmental awareness help to motivate students. A medicinal plant garden is maintained by the Botany department of the college. Labelling of plants in the campus with their botanical name has been done to aware all. Traditional lights are gradually replaced by LED lights which save power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	32
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	12
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	1	Nil	Nil	Red ribbon club	Awareness	130

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/07/2019	Students are informed about the code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cultural programme and observed the birth and death anniversary of the persons of eminence to make aware of the values and ethics	01/07/2019	30/06/2020	5346
Social service by students in the form of blood donation and cleaning of the college campus	01/07/2019	30/06/2020	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation of saplings by students around college campus during monsoon.
? Development and maintenance of College's Botanical Garden by students and the labelling of trees.
? Maintenance of medicinal plants
? Making the campus plastic free
? Reducing the use of papers through application of e-governance

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? The NSS wing cultivated the motto of "CLEAN CAMPUS AND CLEAN SELF. GREEN CAMPUS AND GREEN MIND" among students. ? College promotes use LED lights which consume low power and maintenance of solar panel.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.rampurhatcollege.in/images/uploads/2019-20_%207.2_%20signed.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Keeping in mind the socio-economic condition of students, who hail mainly from the adjacent rural areas inhabited by lower income groups, the college has taken utmost care to provide these students good opportunities of skill oriented studies. Skill-oriented topics have been incorporated already by the affiliating University (the University of Burdwan) within the college

curriculum, particularly, in the syllabi of English, History, Philosophy, Economics, Mathematics, Commerce, and Zoology. Although the college has no specific value-added course, the departments organize various types of cultural activities throughout the year, aiming at the holistic development of a student's personality and the growth of community feeling. Cultivation of soft skills also forms part of the tutorial classes where teachers interact with student groups on regular basis. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. The college rallies round during natural and manmade calamities and is a collection centre for relief materials. Packaging of these by the students and transportation to distribution centres is a part of the institution's commitment. With an aim to serve the locality of adjacent rural areas, the NSS Student Units of the college conduct frequent awareness and service camps on issues of environment, health and sustainability such as cleaning of garbage, AIDS awareness camps, Blood Donation Camps and prevention drive against Dengue in villages surrounding the college area.

Provide the weblink of the institution

http://www.rampurhatcollege.in/images/uploads/2019-20_%207.3_%20signed.pdf

8.Future Plans of Actions for Next Academic Year

1) To ensure teaching-learning process through online mode for all students due to COVID-19 pandemic, 2) To organize training programme on online platforms for online classes and 3) To organize some webinar on different subjects.